

MINUTES

Minutes of the James Rennie School Local Advisory Board meeting, held at James Rennie School, California Road, CA3 0BU on 21st March 2024 starting at 13:15pm.

Attendance:

Rachel Woolley	RW	Teacher
Nicola McInnes	NM	LAB Member
Jonty Hanlon	JH	LAB Member – Deputy Chair
Arthur Paynter	AP	LAB Member
Kerry Dunbobbin	KD	Head of School
Lisa Battersby	LB	Teacher
Also present		
Emma McDermott	EM	Clerk

Apologies:

Jackie Hudson		Teaching Assistant
Brian Eaton		LAB Member

Absent:

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Ref.	Discussions and decisions	Action
1/2023-24	Welcome, introductions and apologies Apologies were received and accepted from JH and BE.	
2/2023-24	Declaration of interests and offer/receipt of gifts or hospitality There were no new declarations.	
3/2023-24	Minutes and actions from the last meeting Minutes of the meeting held on 25/01/2024 were agreed and signed by JH.	
4/2023-24	Feedback from LAB Liaison and other Board/Committee meetings JH has recently attended a LAB liaison meeting: Main points taken from this meeting:	

Ref.	Discussions and decisions	Action
	The make-up of the LAB – Ideally each LAB needs a variety of people with different backgrounds and skill sets. Each LAB should have a list of each members skill set/background. Discussions were had around LAB leadership teams and LAB engagement. LAB members would benefit from a list of education acronyms. The Eden Academy trust have advised that they are going to send out LAB recruitment material from the trust – however the school are still waiting for this. Training for LAB members was mentioned – this would be useful – e.g. safer recruitment, safeguarding JH is going to feed back to MM about his experience with the LAB liaison meeting.	
5/2023-24	Head's update: Inclusive playground: The playground has now been installed. The school raised £54000 over a 5-year period! The playground has been a huge success and the pupils are loving it! This wouldn't have been possible without the commitment and generosity of parents, grandparents, friends, staff and the PTFA. Big thankyou to Sophie Dowling – Head of Upper School – for all of her hard work – she has driven this project and made it possible: Trust update: George Haswell School in Barrow are joining the Eden Academy trust. The Academy have now appointment a new Deputy CEO – they had 25 applicants for this role and 6 were interviewed. Upcoming dates: KD mentioned the following dates: • Visit from Susan an Hardip from the Academy – March 18th • Art Exhibition – April 26th • Peer to Peer – This will be mainly looking at the Post 16 Curriculum – May 24th	

Ref.	Discussions and decisions	Action
	• External Safeguarding Audit – May 2nd • Health and Safety Audit – May 13th and 14th • U Dance-Friday – March 22nd Finance and LAB Involvement: JH advised that he is happy to sit with Amy (School Business Manager) to support her with her new role and the budget revisions. AP would like to get involved in something musical – KD is going to look into this. NM is interested in safeguarding and would be keen to come into school to meeting the safeguarding team. Staffing: Mary has recently been appointment as a temporary Assistant head. Angela McCone is due to retire and Jen Sinclair has been appointed internally as a class teacher with teaching and learning responsibility for communication Calvert: Calvert – a bunch of students recently attended a residential at Calvert trust – they had a brilliant time. They took part in activities such as canoeing, bushcraft, climbing and gill scrambling. This really helped developed their social and independence skills. Sensory OT: The school have got funding from health for a sensory OT.	
6/2023-24	Stakeholder engagement The pupils of St Edmunds invited the local residents to the new Post 16 site for a look round – 45 residents turned up! It was a big success and it was full of positive feedback. The post 16 pupils have been carrying out work experience at a local community centre and a local care home.	
7/2023-24	LAB engagement	

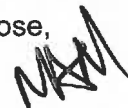
MAM

Ref.	Discussions and decisions	Action
	LAB members have lots of engagement with school. They are always invited to events – the LAB members are attending the opening of the new Playground. LAB recruitment The school is still waiting on a recruitment pack from the academy.	
8/2023-24	Items to be raised with the Board of Trustees The school is still waiting to hear back from the academy regarding LAB guidance and LAB recruitment.	

There are no confidential minutes for this meeting.

Meeting closed at 14:45pm

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ACTION SUMMARY

Agenda item x/2023-24		Action	Who
		JH advised that he is happy to sit with Amy (School Business Manager) to support her with her new role and the budget revisions – KD to forward on Amy's email to JH.	KD
		AP would like to get involved in something musical – KD is going to look into this.	KD
		NM is interested in safeguarding and would be keen to come into school to meeting the safeguarding team.	KD

Neil Bailey
13.6.24

