

Step 1.

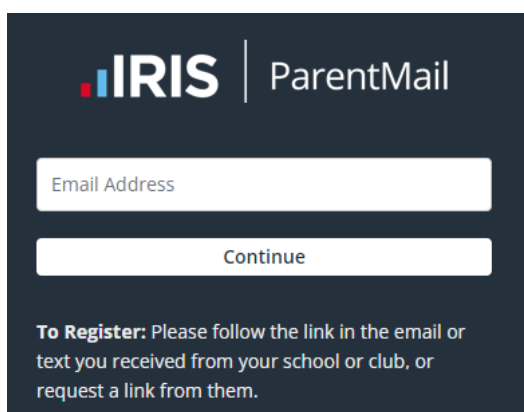
You can access ParentMail for Online payments by using your

- Smartphone or Tablet (download the IRIS ParentMail app)



OR

- PC or Laptop in your web browser by using the following link;
<https://pmx.parentmail.co.uk/#core/login>



The login screen features the IRIS ParentMail logo at the top. Below it is a white input field labeled 'Email Address'. Underneath the input field is a white button labeled 'Continue'. At the bottom, there is a registration instruction: 'To Register: Please follow the link in the email or text you received from your school or club, or request a link from them.'

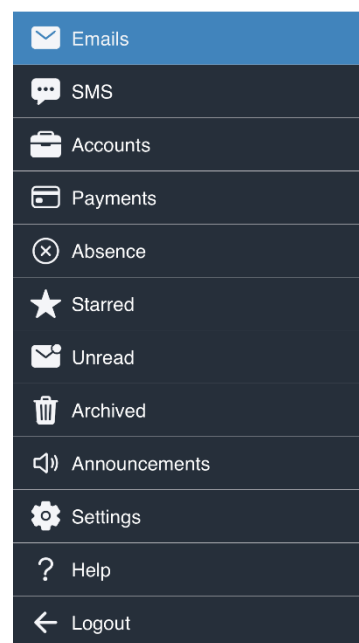
Step 2.

Once you have logged into ParentMail by your preferred method you will see the following Screen →

(If it is not visible in the app please click on the 3 lines in the top left of the screen for it to show)



ParentMail





Step 3.

Paying for School Dinners or Snacks -

Please click:

- Accounts
- Select child's name
- Top-up
- Add the amount (£) you would like to pay
- Checkout
- Enter your preferred payment method.

Paying for Uniform, Trips etc –

Please click:

- Payments
- Shopping trolley symbol
- Select the items you require
- Add to basket
- Checkout
- Enter your preferred payment method.

If you are having any difficulties with logging in to ParentMail or making payments, please contact the school office on 01228 554280